

**TONBRIDGE & MALLING BOROUGH COUNCIL**

**JOINT TRANSPORTATION BOARD**

**08 June 2020**

**Report of the Director of Street Scene, Leisure & Technical Services**

**Part 1- Public**

**Matter for Recommendation to Borough Cabinet - Non-Key Decision (Decision may be taken by the Cabinet Member)**

**1 PARKING ACTION PLAN**

**Summary**

**The Borough Council has for many years divided requests for changes to parking restrictions into separate Phases of the “Parking Action Plan”.**

**This report covers the content of the next Phase (Phase 12) of the Action Plan.**

**1.1 Phase 12 (2020/21)**

1.1.1 A list of location requests recommended for consideration in Phase 12 (2020/21) of the Parking Action Plan is shown in **Annex 1**.

1.1.2 Members will note that the list includes 19 locations, which is considered to be the maximum number of schemes that can be addressed within the available staff resources within the Parking team.

**1.2 Future Phases**

1.2.1 A further list of requests is shown in **Annex 2** which will be held on a ‘holding list’ for consideration in future phases of the Plan.

**1.3 Current Procedure**

1.3.1 The current procedure for requesting and progressing changes to parking restrictions is as follows:-

- Request received and added to waiting list.
- Sites collated into manageable phases
- Approval for the next phase reported to Joint Transportation Board with recommendation to move to informal consultation.
- Report to Joint Transportation Board on the outcome of informal consultation with recommendation to alter/adjust proposals if appropriate and to move to formal consultation.

- Report to Joint Transportation Board following formal consultation with recommendations to approve/abandon proposals.
- Install approved schemes.
- Review of impact of proposals after 12 months if required.

#### **1.4 Phase 12 Consultation**

- 1.4.1 Subject to Member approval it is proposed that locations and proposals recommended for consideration in **Annex 1** should now be taken forward for investigation and then to informal consultation.
- 1.4.2 The response to the informal consultation will be reported back to a future meeting of this Board.
- 1.4.3 The timescale for review and then informal consultation will be influenced by the restrictions placed on the Parking team by Covid – 19 and its current workload. There does remain a significant amount of outstanding work relating to the completion of Phase 11 works, that have been delayed due to the pandemic. The normal accepted timescale for a Phase of the Action Plan would be that it takes approximately a year to complete with its two rounds of consultation and reporting through the Joint Transportation Board. This may need to be extended to take account of the current situation as it evolves.

#### **1.5 Equality Impact Assessment**

- 1.5.1 The decisions recommended through this paper have a remote or low relevance to the substance of the Equality Act. There is no perceived impact on end users. Access Driven Amendments often relate to the introduction of disabled persons bays.

#### **1.6 Legal Implications**

- 1.6.1 The on-street parking service is undertaken by the Borough Council on behalf of Kent County Council under the terms of a formal legal agreement.

#### **1.7 Financial and Value for Money Considerations**

- 1.7.1 Funding of £15,000 per annum to implement works associated with the Parking Action Plans is allocated within the Borough Council's revenue budgets.

#### **1.8 Risk Assessment**

- 1.8.1 The detailed assessment and consultation process applied to parking management provides the assurance that the Borough Council is willing to listen to local views on the Parking Plans, and ensure it achieves a best balance of local parking needs. A regular review of the schemes is crucial to ensure that the Council can correctly and effectively manage on-street parking in these areas as

the proposals are either introduced for safety reasons or to provide a more appropriate balance of parking needs.

- 1.8.2 A major risk is that scheme proposals encounter significant lack of local support. This risk is mitigated by the considerable effort devoted to ensuring there is widespread consultation on proposals through informal consultation before any formal stage of consultation is reached. There is also care given to ensuring that schemes are adjusted and adapted in the light of comments and observations received from the local community, without compromising safety or the Council's commitment to deal appropriately with identified safety concerns.

## **1.9 Policy Considerations**

1.9.1 Asset Management

1.9.2 Communications

1.9.3 Community

1.9.4 Customer Contact

## **1.10 Recommendations**

1.10.1 It is RECOMMENDED to Borough Cabinet that:

- i) the list of locations identified in **Annex 1** to the report be taken forward for investigation and informal consultation as Phase 12 of the Parking Action Plan.
- ii) the list of locations identified in **Annex 2** to the report be held for the next cycle of the Phased Parking Plan.

The Director of Street Scene, Leisure & Technical Services confirms that the proposals contained in the recommendation(s), if approved, will fall within the Council's Budget and Policy Framework.

Background papers:  
Annex 1 – List of locations  
Annex 2 – Holding list

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